

GAYATRI COLLEGE OF SCIENCE & MANAGEMENT  
(Affiliated to Dr.B.R.Ambedkar University)  
Accredited by NAAC & ISO Certified  
Under the Management of GURAJADA EDUCATIONAL SOCIETY  
Munsabpeta, Srikakulam

**Circular - 9 (IQAC)**

Munsabpeta,

25.05.2019.

All the members of IQAC are hereby informed that there is a meeting to discuss the agenda at Principal's Chamber by 12.45 P.M on 01.06.2019. In this connection, all the members are requested to attend the meeting.

**Agenda**

- Design of Annual Plan for the academic year 2019-2020.
- Planning Schedule for IFDP Monthly Programme.
- Preparation of schedule for mid examinations.
- Composition of Anti Ragging Committee.
- Constitution of different committees.
- Review on previous meeting.

  
IQAC Coordinator 25/5/2019

**Members**

1. Dr. P. Srinivasa Rao, Principal & Chairman of IQAC, GCS&M
2. Sri V. Mahesh, Senior teacher & Member
3. Sri MDG Prakash, Senior teacher & Member
4. Sri KVV Satyanarayana Senior teacher & Member
5. Smt. V. Sunita Rani, Senior teacher & Member
6. Sri B. Gowrisankar, Senior teacher & Member
7. Sri K. Balasundar, Senior teacher & Member
8. Sri A. Ranga Rao, Correspondent & Member of Management
9. Sri B. Seshagiri Rao, Member, Administrative office
10. M. Aravind, Student Nominee
11. Sri S. Murali Krishna, Alumni Nominee
12. Sri. Ch. Chandra Mouli Nominee of local industrialist
13. Sri A. Srinivasa Babu, Vice Principal & Coordinator, IQAC, GCS&M

  
Principal  
PRINCIPAL 25/5/2019  
Gayatri College of Science & Management  
Munsabpeta-Srikakulam-532 401

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**Meeting - 9 (IQAC)**

Munsabpeta,  
01.06.2019.

The following members of IQAC attended the meeting and discussed the agenda at Principal's Chamber by 12.45 P.M.





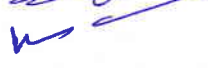

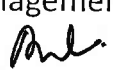
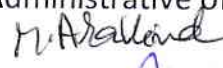



Minutes:

- Review was conducted on previous meeting.
- It is resolved to constitute a committee for the purpose of preparing annual plan for the academic year 2019-2020.
- It is resolved to constitute anti ragging committee and forward the same to our university.
- It is resolved to conduct to prepare the schedule for IFDP
- It is resolved to prepare the schedule for mid examinations. Two mid examinations will be conducted as per the directions of the university.
- It is resolved to direct the departments to conduct at least one seminar for the students for each semester with active involvement of students.
- It is resolved constitute non statutory committees for smooth functioning of our institution.

  
IQAC Coordinator 01/06/2019

  
Principal  
PRINCIPAL 01/06/2019  
Gayatri College of Science & Management  
Munsabpeta-Srikakulam-532 401

**Members Present**

1. Dr. P. Srinivasa Rao, Principal & Chairman of IQAC, GCS&M
2. Sri V. Mahesh, Senior teacher & Member 
3. Sri MDG Prakash, Senior teacher & Member 
4. Sri KVV Satyanarayana Senior teacher & Member
5. Smt. V. Sunita Rani, Senior teacher & Member 
6. Sri B. Gowrisankar, Senior teacher & Member 
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**ACTION TAKEN REPORT**

In Compliance with resolutions made in the first meeting of IQAC for the academic year 2019-2020 which was held on 01.06.2019 at Principal Chamber by 12.45 P.M. The following are successfully carried out.

- Annual Plan was prepared by the committee constituted by the college for the academic year 2019-20.
- The schedule for IFDP was prepared by the committee for eight months of the academic year.
- The schedule for mid examinations was prepared and also circulated to the students and the faculty members.
- Student seminars were designed by the individual departments, and it was also circulated to the students and faculty members.
- Various committees were constituted, and it was approved by the Principal. A copy was circulated to the members of the committees.

  
Coordinator

  
Principal  
**PRINCIPAL**  
Gayatri College of Science & Management  
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