GAYATRI COLLEGE OF SCIENCE & MANAGEMENT (Affiliated to Dr.B.R.Ambedkar University) Accredited by NAAC & ISO Certified Under the Management of GURAJADA EDUCATIONAL SOCIETY Munsabpeta, Srikakulam

Circular - 5 (IQAC)

Munsabpeta,

26.05.2018.

All the members of IQAC are hereby informed that there is a meeting to discuss the agenda at Principal's Chamber by 12.45 P.M on 02.06.2018. In this connection, all the members are requested to attend the meeting.

Agenda

- Review on previous meeting.
- Design of Annual Plan for the academic year 2018-2019.
- Planning of Schedule for IFDP Monthly Programme.
- Planning of a programme on Personality Development to students
- Preparation of schedule for mid examinations
- Planning of Departmental student seminars
- Composition of Anti Ragging Committee
- Constitution of different committees

IQAC Coordinator 26 5 2018

Members

Gayatri College of Science & Management, Munasabpeta-Srikakulam-532 401.

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1.Dr.P.Srinivasa Rao, Principal & Chairman of IQAC, GCS&M

- 2. Sri V.Mahesh, Senior teacher & Member ~ $W_{\mathcal{M}}$
- 3. Sri MDG Prakash, Senior teacher & Member
- 4. Sri KVV Satyanarayana Senior teacher & Member

5.Smt. V.Sunita Rani, Senior teacher & Member with

6.Sri B.Gowrisankar, Senior teacher & Member 🛛 🖉

7. Sri K.Balasundar, Senior teacher & Member

8. Sri A: Ranga Rao, Correspondent & Member of Management

- 9. Sri B. Seshagiri Rao, Member, Administrative office (A
- 10. K.Pavan Kumar, Student Nominee
- 11.Sri S.Murali Krishna, Alumni Nominee

12. Sri. Ch. Chandra Mouli Nominee of local industrialist 26 26 13.Sri A.Srinivasa Babu, Vice Principal & Coordinator, IQAC, GCS&M

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GAYATRI COLLEGE OF SCIENCE & MANAGEMENT (Affiliated to Dr.B.R.Ambedkar University) Accredited by NAAC & ISO Certified Under the Management of GURAJADA EDUCATIONAL SOCIETY Munsabpeta, Srikakulam

Meeting - 5 (IQAC)

Munsabpeta, 02.06.2018.

The following members of IQAC attended the meeting and discussed the agenda at Principal's Chamber by 12.45 P.M.

- Minutes:
- Review was conducted on previous meeting.
- It is resolved to constitute a committee for the purpose of preparing annual plan for the academic year 2018-2019.
- It is resolved to constitute anti ragging committee and forward the same to our university.
- It is resolved to conduct to prepare the schedule for IFDP
- It is resolved to conduct personality development for the students.
- It is resolved to prepare the schedule for mid examinations. Two mid examinations will be conducted as per the directions of the university.
- It is resolved to direct the departments to conduct at least one seminar for the students for each semester with active involvement of students.
- It is resolved constitute non statutory committees for smooth functioning of our institution.

02 6 2018 **IQAC** Coordinator

Members Present

Gavatri College of Science & Management 1.Dr.P.Srinivasa Rao, Principal & Chairman of IQAC, GCS&Munasameta-Strkakulam-532 401

2. Sri V.Mahesh, Senior teacher & Member 3. Sri MDG Prakash, Senior teacher & Member 4. Sri KVV Satyanarayana Senior teacher & Member 5.Smt. V.Sunita Rani, Senior teacher & Member V.C. 6.Sri B.Gowrisańkar, Senior teacher & Member 7. Sri K.Balasundar, Senior teacher & Member 8. Sri A.Ranga Rao, Correspondent & Member of Management 9. Sri B.Seshagiri Rao, Member, Administrative office 10..K.Pavan Kumar, Student Nominee K. Pas 11. Sri S.Murali Krishna Alumni Nominee

12.Sri. Ch. Chandra Mouli Nominee of local industrialist - zh - z 13.Sri A.Srinivasa Babu, Vice Principal & Coordinator, IQAC, GCS&M

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ACTION TAKEN REPORT

In Compliance with resolutions made in the first meeting of IQAC for the academic year 2018-2019 which was held on 02.06.2018 at Principal Chamber by 12.45 P.M. The following are successfully carried out.

- Annual Plan was prepared by the committee constituted by the college for the academic year 2018-19.
- The schedule for IFDP was prepared by the committee for eight months of the academic year.
- It is resolved to organise a programme on Personality Development to the students of our college in the third week of June 2018.
- The schedule for mid examinations was prepared and also circulated to the students and the faculty members.
- Student seminars were designed by the individual departments, and it was also circulated to the students and faculty members.
- Various committees were constituted, and it was approved by the Principal. A copy was circulated to the members of the committees.

Coordinator

Gayatri College of Science & Management Munasabpeta-Srikakulam-532 401