

GAYATRI COLLEGE OF SCIENCE & MANAGEMENT  
(Affiliated to Dr.B.R.Ambedkar University)  
Accredited by NAAC & ISO Certified  
Under the Management of GURAJADA EDUCATIONAL SOCIETY  
Munsabpeta, Srikakulam.

Circular - 2 (IQAC)

Munsabpeta,


25.08.2017.

All the members of IQAC are hereby informed that there is a meeting to discuss the agenda at Principal's Chamber by 12.45 P.M on 02.09.2017. In this connection, all the members are requested to attend the meeting.









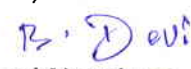



**Agenda**

- Review on previous meeting.
- Implementation of student Bio-Metric system.
- Up gradation of infrastructural facilities.
- Science Exhibition – Expo 2017.
- Planning of Add on Courses/Certificate Courses.
- Purchase of books for library.
- Planning of affixing of CC Cameras in class rooms.
- Guidance for Students for attending on campus and off-campus drives.

  
IQAC Coordinator 25/8/2017

  
Principal  
PRINCIPAL 25/8/2017  
Gayatri College of Science & Management  
Munsabpeta-Srikakulam-532 401

**Members**

- 1.Dr.P.Srinivasa Rao, Principal & Chairman of IQAC, GCS&M
2. Sri V.Mahesh, Senior teacher & Member 
3. Sri MDG Prakash, Senior teacher & Member 
4. Sri KVV Satyanarayana Senior teacher & Member 
- 5.Smt. V.Sunita Rani, Senior teacher & Member 
- 6.Sri B.Gowrisankar, Senior teacher & Member 
7. Sri K.Balasundar, Senior teacher & Member 
8. Sri A.Ranga Rao, Correspondent & Member of Management 
9. Sri B.Seshagiri Rao, Member, Administrative office 
- 10.B.Devi, Student Nominee 
- 11.Sri S.Murali Krishna, Alumni Nominee 
12. Sri. Ch. Chandra Mouli Nominee of local industrialist 
- 13.Sri A.Srinivasa Babu, Vice Principal & Coordinator, IQAC, GCS&M 

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**Meeting - 2 (IQAC)**


Munsabpeta,  
02.09.2017.

The following members of IQAC attended the meeting and discussed the agenda at Principal's Chamber by 12.45 P.M.

**Minutes:**

- Review was conducted on previous meeting.
- It is resolved to implement Biometric system for the purpose of recording of students' attendance as per the directions of higher education and university.
- It is decided to conduct Science Exhibition Expo 2017 by the students of Electronics.
- A few decided to conduct add on courses and certificate courses in the ensuing months.
- It is decided to purchase a few reference books for the interest of the students.
- Our Management has decided to affix CC Cameras in all the classrooms of UG and PG Courses.
- It is decided to give guidance to the students for On Campus and Off Campus Drives.

  
IQAC Coordinator 02/9/2017

  
Principal  
**PRINCIPAL** 02/9/2017  
Gayatri College of Science & Management  
Munsabpeta-Srikakulam-532 401

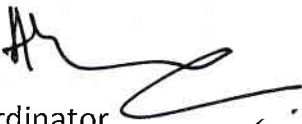
**Members Present**

1. Dr. P. Srinivasa Rao, Principal & Chairman of IQAC, GCS&M
2. Sri V. Mahesh, Senior teacher & Member
3. Sri MDG Prakash, Senior teacher & Member
4. Sri KVV Satyanarayana, Senior teacher & Member
5. Smt. V. Sunita Rani, Senior teacher & Member
6. Sri B. Gowrisankar, Senior teacher & Member
7. Sri K. Balasundar, Senior teacher & Member
8. Sri A. Ranga Rao, Correspondent & Member of Management
9. Sri B. Seshagiri Rao, Member, Administrative office
10. B. Devi, Student Nominee
11. Sri S. Murali Krishna, Alumni Nominee
12. Sri. Ch. Chandra Mouli, Nominee of local industrialist
13. Sri A. Srinivasa Babu, Vice Principal & Coordinator, IQAC, GCS&M

### ACTION TAKEN REPORT

In Compliance with resolutions made in the first meeting of IQAC for the academic year 2017-2018 which was held on 02.09.2017 at Principal Chamber by 12.45 P.M. The following are successfully carried out.

- Directions were given to the technical people to affix biometric machines in all the floors of all the blocks.
- The Department of Electronics has prepared a brochure for conduct of Science Exhibition Expo 2017 in the month of December.
- Departments of Computer Science has decided to conduct of Add on Course in the month of November of 2017.
- Student seminars were designed by the individual departments, and it was also circulated to the students and faculty members.
- Our management has directed the technical people to affix CC Cameras in the classrooms to have more observation on students during the process of teaching.
- Principal has directed the placement cell to give guidance to the students of final year for facing online and offline campus interviews.

  
Coordinator

  
Principal  
**PRINCIPAL**  
Gayatri College of Science & Management  
Munsabpeta-Srikakulam-532 401